

# BOARD OF TRUSTEE ELECTIONS 2024



taking care of our own

## CALL FOR NOMINATION OF CANDIDATES TO BE ELECTED AS TRUSTEES AT THE ANNUAL GENERAL MEETING TO BE HELD ON 12 SEPTEMBER 2024

Dear Member

In accordance with Scheme Rule 24.1, the annual business of the Scheme must be managed by a Board of Trustees consisting of six persons who are fit and proper to be Trustees. In terms of Rule 24.2, all Trustees must be elected by the members of the Scheme, provided the nominees are members of the Scheme.

Principal members are hereby invited to nominate candidates from among other principal members of the Scheme to stand for election to serve on the Board of Trustees.

The Scheme Rules provide for the Board to appoint an independent body to oversee and preserve the independence of the process.

### The Independent Body will ensure that:

- the nomination and election process is free, fair and without prejudice; and
- persons nominated and elected as Trustees are principal members of the Scheme who are also in good standing with the Scheme.

## The nomination process

The nomination of candidates commences on 18 June 2024 and concludes at 17:00 on 5 July 2024.

1. Only **principal members** in good standing who are registered with the Scheme may nominate, second or stand as candidates.
2. Nominations must be completed and signed on the official nomination form sent with this notice.
3. A principal member who wants to stand as a candidate (Nominee) must be nominated by another principal member (Proposer) and the nomination confirmed by another principal member (Secunder). These roles can be defined as follows:
  - **Proposer:** The principal member who is nominating another principal member to stand for election (only one nomination per member is allowed)
  - **Nominee:** The principal member who has been nominated to stand, thereby certifying his or her consent to stand
  - **Secunder:** The principal member who supports the nomination.
4. The nomination form can also be downloaded from [www.mhcmf.co.za](http://www.mhcmf.co.za); alternatively, request a copy from the call centre on 0861 000 300.
5. The duly completed nomination form must be accompanied by the following information of the nominee:
  - curriculum vitae (CV) with a short write-up of the CV of no more than 300 words
  - recent, ID sized photo
  - Copy of ID
  - Copies of academic qualifications attained
  - Completed vetting form (attached)

Any form received without the required documentation will be considered invalid and the nomination will accordingly be disqualified. Members will not be contacted should their submission be incorrect in any way.

Completed forms must reach the Scheme by no later than **17:00 on 5 July 2024** and can be submitted by email to [agm@mhcmf.co.za](mailto:agm@mhcmf.co.za)

Members will not be contacted should their submission be incorrect in any way.

## Qualifying criteria

### Who is eligible to stand as a Trustee?

- Section 57(1) of the Medical Schemes Act states: 'Every medical scheme shall have a Board of Trustees consisting of persons who are fit and proper to manage the business contemplated by the medical scheme in accordance with the applicable laws and the rules of such medical scheme.'
- 'Fit' refers to the person's competence to execute his or her duties effectively and efficiently and 'proper' speaks to the person's character, integrity and skill.
- Fit and Proper therefore speak to a person who is honest, reliable, disciplined, financially sound, reputable and competent.

### Who is not eligible to stand as a Trustee?

- A person under the age of 21 years
- An employee, director, officer, consultant or contractor of any person contracted by the Scheme to provide administrative, marketing or managed healthcare services, including the Administrator of the Scheme or of the holding company, subsidiary, joint venture or associates of such a person
- A broker or an employee, shareholder, director, officer, consultant or contractor of any person who provides such services
- The Principal Officer of the Scheme
- The auditor of the Scheme
- A person sought to be elected by members who is not a principal member
- Any person who has a material relationship with any person contracted by the Scheme or is in the process of tendering to the Scheme to provide any administrative, broker, managed healthcare or other services
- A member who is mentally ill or incapable of managing his or her affairs
- A member who is declared insolvent or has surrendered his or her estate for the benefit of his or her creditors
- A member who is convicted, whether in South-Africa or elsewhere, of theft, fraud, forgery or uttering of a forged document or perjury and any other offence involving an element of dishonesty or criminality
- A member removed by the court from any office of trust on account of misconduct
- A member who is disqualified under any law from carrying on his profession

**We kindly remind principal members of their obligation as members to take part in this important process.**

*Yours faithfully*

**Moto Health Care**